



**ALL INDIA
BHARAT SANCHAR NIGAM LIMITED
OFFICERS' ASSOCIATION**

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No. AIBSNLOA/CHQ/2020/03

Dated: 4th May 2020

To

Shri P. K. Purwar Ji,
Chairman and Managing Director,
Bharat Sanchar Nigam Limited,
New Delhi-110001.

Subject: Non-compliance of the Ministry of Home Affairs Orders on Preventive measures to contain the spread of COVID-19 – Consolidated revised guidelines for protection and safety of employees/officers required to come to office - regarding

Ref: (i) BSNL CO letter No. BSNLCO-A/11-11/2/2020-ESTAB dated 20.4.20

(ii) Ministry of Home Affairs order No.40-3/2020-DM-I (A) dated 15th April 2020

R/Sir,

We are constrained to draw your kind attention towards Ministry of Home Affairs Order cited under reference, conveying the consolidated revised guidelines on the measures to be taken for containment of COVID-19 in the country which unfortunately are not being scrupulously followed in the field Units of BSNL.

2. The above referred MHA Order clearly stipulates that in order to ensure safety of the employees/officers required to attend office, the circles/units need to strictly adhere to the following guidelines: -

- (i) Adequate arrangements for temperature screening while entering the premises and existing the workplace.
- (ii) Provision of hand wash & sanitizer preferably with touch free mechanism at all entry and exit points and common areas.
- (iii) Staggering of shifts with a gap of one hour in between and staggering of lunch break.
- (iv) Periodical disinfection of the entire workplace by spraying sanitizer should be mandatory.



(v) Persons with co-morbidities and parents of children below the age of 5 may be allowed to work from home.

(vi) For persons whose services are felt absolutely essential and required to attend office, special transportation facility should be arranged without dependency on public transport system, taking care of social distancing in the vehicle. The vehicle used for carrying any office staff should be sanitized properly before and after used.

(vii) Non operation of air conditioners in offices.

(viii) Entry of visitors should be stopped immediately in the office complexes.

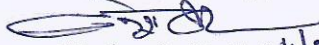
In this regard, we want to draw your kind attention that in some places above mentioned guidelines are not being followed strictly in field units. This may lead to unnecessarily putting the employees and officers to the danger of infection.

4. In addition to this it is also requested that employees residing in other states (i.e. employees residing in places other than to their HQ, Like in NCR etc.) should not be compelled to attend the office unless necessary. Because, now a days no public transports are available and using of taxi is also risky. Therefore, if not necessary, all the employees should be allowed to work from home and if it is necessary than to carry such employees from their residence departmental vehicle, with proper permission from district administration, should be arranged.

5. We, therefore, request you to kindly issue clear instructions to the Circles/Units that these guidelines be scrupulously and strictly adhered to in order to ensure protection and safety of employees and officers of BSNL working in the field Units/Offices.

With kind regards,

Yours sincerely,


(Rakesh Sethi) 4/5/20
General Secretary

Copy to:

1. Shri Arvind Vanderkar,
Director (HR), BSNL.
2. Shri Anshu Prakash,
Secretary (Telecom).