

BHARAT SANCHAR NIGAM LTD.

BHARAT SANCHAR NIGAM LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
SR CELL, Corporate Office
8th Floor, Bharat Sanchar Bhawan,
Harish Chander Mathur Lane,
Janpath, New Delhi-110 001

No. BSNL/31-8/SR/2016

Dated, the

17th

April, 2017

To

1. All CGMs, BSNL
2. GM (CA), BSNL C.O.

Sub: Grant of the facility of 'Deduction of subscription' to Executives' Associations- regarding

Ref: Letters no. BSNL/31-8/2016 dated 22.12.2016 & 10.02.2017 (copies enclosed)

Sir,

As per this office letters of even number dated 22.12.2016 & 10.02.2017(copies enclosed) the subscription forms original as well as modified were to be allowed within the time limit given in the letter dated 22.12.2016.

2. This office has received references from Associations for granting more time to exercise options by their members to subscribe for the membership of Associations after 1st Membership Verification. The issue has been examined in this office and considering their genuine grievance it has now been decided that as a one time measure executives shall have time upto 15.06.2017 to exercise their option for deduction of monthly subscription. However, this extended date will be only for exercising option for the first time and not for change of option from one Association to another. Thereafter, the executives shall be allowed twice in the year to opt for /opt out(withdraw) from the scheme in the month of July & January as per guidelines contained in letter of even number dated 22.12.2016.

Encl. As above

Yours faithfully,

(A.K. Sinha)

DGM (SR), BSNL C.O.

Copy for information to :-

1. PS to CMD, BSNL
2. PS to Director(HR), BSNL Board
3. CGM, ITPC Pune
4. All GS, of applicant associations of executives in BSNL.
5. GM, ERP
6. Guard file



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No. BSNL/31-8/SR/2016

Dated, the 10th February, 2017

To

1. All CGMs, BSNL
2. GM (CA), BSNL C.O.

Sub: Grant of the facility of 'Deduction of subscription' to Executives' Associations- regarding

Ref: Letter of even number dated 22.12.2016


Sir,

This office has received references from Associations for deletion of the clause of signature of controlling officer on declaration form for deduction of monthly subscription from salary. The issue has been examined and it is decided to delete the clause/requirement of signature of controlling officer on the option/declaration form for deduction of monthly subscription prescribed vide this office letter of even number dated 22.12.2016. Now the declaration form is to be signed by executive and Circle/District/Branch Secretary of the association only.

2. However it is clarified that the filled up forms already submitted to DDO shall remain valid and they need not be replaced with the new forms. Further the filled forms in old format already in possession of associations shall also be accepted by DDOs. In other words the signature of controlling officer as per the old format will not make the form invalid. This means that the option in old form will be accepted both with or without signature of the controlling officer. The forms original as well as modified shall be allowed within time limit given in this office letter of even number dated 22.12.2016. In cases where DDO has already started deductions, the change will be allowed in the month of July and January by submitting application/form to DDO during the period 16th June to 15th July and 16th December to 15 January respectively.

Yours faithfully,

Encl. Sample Form(Revised)


(A.K. Sinha)
DGM (SR), BSNL C.O.

Copy for information to :-

1. PS to CMD, BSNL
2. PS to Director(HR), BSNL Board
3. CGM, ITPC Pune
4. All GS, of applicant associations of executives in BSNL.
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*uploaded on BSNL channel
At 10/2/17
All GS by email*

3/c



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SR CELL, Corporate Office
8th Floor, Bharat Sanchar Nigam,
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New Delhi-110 001

No. BSNL/31-8/SR/2016

Dated, the 22nd December, 2016

To

1. All CGMs, BSNL
2. GM (CA), BSNL C.O.

Sub: Grant of the facility of 'Deduction of subscription' to SNEA, the Recognised Representative Association in BSNL and general instructions governing deduction of monthly subscription – regarding

Ref: Notification no. BSNL/5-1/SR/2016 dated 13.12.2016

Sir,

General Secretary, SNEA vide his letter No. SNEA/CHQ/GM(SR)/2015-18/06 dated 14.12.2016 has requested that necessary instructions may be issued for extension of monthly subscription to members of their Association. SNEA has been elected as Recognised Association in the 1st Membership Verification and is eligible of facility of deduction of monthly subscription. Accordingly, facility of deduction of the monthly subscription is extended to SNEA in the manner indicated below:-

Total monthly subscription to be deducted	Distribution of monthly subscription		
	HQrs. Level	Circle Level	SSA level
Rs.70/-	Rs.40/-	Rs.15/-	Rs.15/-

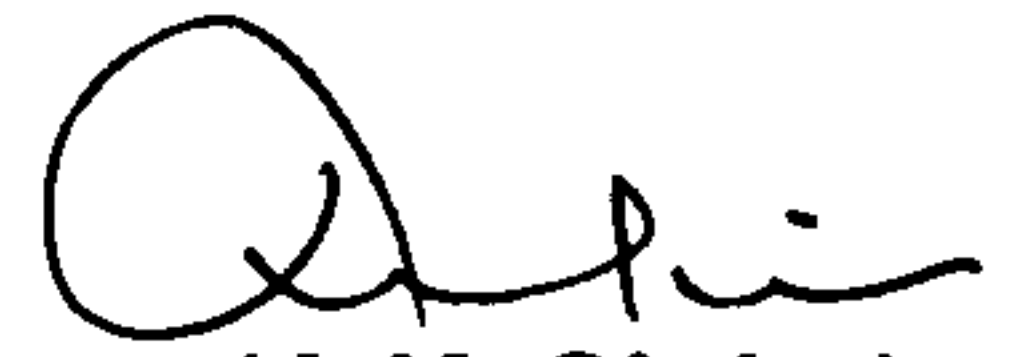
2. The instructions governing deduction of monthly subscription are re-iterated for information and necessary action:-

- i. The monthly subscription shall be remitted as per the distribution shown above to the respective level. Under no circumstances, any other deduction, for making payment to the Association(s), is permissible from the salary of executives.
- ii. Executives, who wish to avail of this facility of subscription in favour of SNEA, shall have to submit an option form, as per Annexure-I, authorising the DDO to deduct a specified amount from his salary on account of monthly subscription.

Contd...2/-

- iii. At the beginning of the scheme, the employees shall have two months' time from the date of issue of these instructions, to exercise their option for deduction of monthly subscription. Thereafter, the employees shall be allowed to opt to withdraw from the scheme i.e. in the months of January and July each year. For this purpose, the executives can submit their option form, duly filled in all respects, for deduction of monthly subscription from the month of January, to the concerned DDO during the period 16th December to 15th January and for deduction of subscription from the month of July during the period 16th June to 15th July. Applications received after these dates will not be entertained during the relevant half-year.
- iv. New Executives joining on promotion/recruitment/transfer etc., may be allowed to enroll as member and submit the declaration form subscription deduction upto to 10th of every month.
- v. Subscription once paid shall not be refundable.

Yours faithfully,



(A.K. Sinha)
DGM (SR),
BSNL C.O.

Copy for information to :-

1. PS to CMD, BSNL
2. PS to Director(HR), BSNL Board
3. CGM, IT Pune-with the request to make suitable changes in ERP package
4. GS, SNEA to give necessary details to the DDOs for remittance.
5. GM, ERP
6. Guard file

DECLARATION FOR DEDUCTION OF MONTHLY SUBSCRIPTION FROM SALARY

To

The Accounts Officer,

Sir/Madam,

I, _____ (Name and designation), a member of _____, hereby authorize you to deduct a sum of _____ from my salary from the month of _____ as my subscription to the Association and payable to my Association in the following manner :-

- | | | | |
|------|-----------------------------------|---|-----------|
| i. | Central HQrs. (General Secretary) | - | Rs. _____ |
| ii. | Circle Branch (Circle Secretary) | - | Rs. _____ |
| iii. | SSA Branch (District Secretary) | - | Rs. _____ |

Yours faithfully,

(SIGNATURE)

Name _____

Designation _____

Station _____

Staff No. _____

Dated _____

Place of Posting _____

TO BE FILLED IN BY THE CONTROLLING OFFICER

The signatures of Shri/Smt./Ms. _____ verified.

SIGNATURE OF CONTROLLING OFFICER

NAME AND DESIGNATION WITH

OFFICE SEAL

TO BE FILLED IN BY THE ASSOCIATION CONCERNED

It is certified that Shri/Smt./Ms. _____ is a member of our Association.

SIGNATURE OF CIRCLE/ DISTRICT /BRANCH SECRETARY

(STAMP OF THE ASSOCIATION)