

File No. BSNL/5-2/SR/2019

Dated 30 June, 2020

To

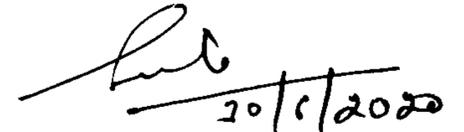
1. All CGMs, BSNL
2. PGM (Pers.) BSNL C.O.

Sub: Conduct of 2nd Membership Verification – instructions regarding setting up of Polling Booths.

Sir,

I am directed to refer to the subject mentioned above and to say that the number of polling booths in a SSA may be decided by the Head of SSA in consultation with Circle office keeping in mind the following points:

- a) To maintain social distancing, the total number of voters in a polling booth, should not exceed two hundred (200), which in normal is four hundred (400). In case it exceeds, two or more polling booths, as required may be planned.
 - b) The Polling booths should be so located that minimum inconvenience is caused to the voters. The Polling booths should be spacious to accommodate one Presiding Officer, 1 to 3 Polling Officers, one Group D employee and one polling agent of each Associations participating in Verification Process (only BSNL Executives), depending upon the number of voters who vote at that particular booth. Polling Booths should have sufficient space for necessary arrangements for voting cabin and tables and chairs etc.
 - c) The Standard Operating Procedure for social distancing for offices/work place issued by Ministry of Home Affairs may be kept in mind while deciding location/area of the polling booth.
2. The information of polling booths may be prepared in the enclosed proforma at Annexure-I .
 3. The field units shall send compiled information i.e. the number of polling booths and number of voters in the Circle to SR Cell Corporate Office by 30.07.2020 (Thursday) .



20/6/2020
(Sunita Arora)

Assistant General Manager(SR)

Copy to

1. PPS to Director(HR)
2. Chief Returning Officer of 2nd Executives' Membership Verification.

FORMAT FOR No. OF POLLING BOOTH

S.No.	Name of SSA	No. of Voters	No. of Polling Booths
Total			



20/6/2022

(Sunita Arora)
Assistant General Manager(SR)