



BHARAT SANCHAR NIGAM LIMITED
CORPORATE OFFICE
O/o Principal General Manager (Pers)
4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001

No.500-25/2018/ APAR / Pers-1

dated 28.05.2018

To,

All Heads of Telecom Circles/Metro Districts & Other Administrative Units
All GMs/PGMs of BSNL CO New Delhi
Bharat Sanchar Nigam Limited.

Subject: - Guidelines for filling of e-APAR through ERP-reg.

Reference:-


1. This office letter No :- 500-25/2018/APAR/Pers.-I dated 05.04.2018
2. This office letter No :- 500-25/2018/APAR/Pers.-I dated 17.05.2018

The progress of processing of e-APAR through ESS portal has been reviewed by the management. After analysing the report it has been noticed that out of 59000 initiated APARs, 1734 e-APARs have not been submitted by the executives to the reporting officer till 15.05.2018, even after repeated reminder (through SMS) by this office. The management has taken it very seriously.

Therefore, for the last time the competent authority has been decided to extend the last date for submission of e- APAR (Self –appraisal) for year 2017-18 (through ESS portal) **till 05.06.2018**. The executives are requested to submit their e-APAR for year 2017-18 to reporting officer within this extended time without fail. **No further extension will be given beyond the above mentioned date.**

This issues with the approval of competent authority.

This may also brought to the notice of all concerned authorities.


(Pravin Bhagwat)
Asst. General Manager (Pers-I)
BSNL CO, New Delhi

Copy to:-

The PGM (ERP) for information & n/a pl.