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No.: 1-11/2018-SEA-BSNL
Dated: 25-07-2018

To
All CGMs/Circle IFAs
BSNL Circles.

Sub: Provisional Eligibility List for promotion to the grade of DGM on Adhoc Basis Conduction of CPC in Telecom. Finance - reg.

Competent Authority in BSNL has approved the proposal for conduction of CPC for promotion of eligible executives to the grade of DGM on adhoc basis by following the due process of CPC, which will be held very shortly.
2. Based on the available data, a provisional Eligibility List of Executives working in BSNL who have completed the conditions of 3 years of Regular Service in the grade of Senior Time Scale (STS) as on 01-01-2018 as per relaxed condition from MC of BSNL Board, has been drawn and the same is enclosed as Annexure.
3. Circle IFAs are requested to go through the list and intimate this office as to whether, there is any discrepancy in the provisional eligibility list regarding completion of 3 years service as CAO (Regular), so as to enable this office to place a correct list of eligible STS regular officers before the CPC.
4. More over, as the CPC is to be conducted in a time bound manner, Circle IFAs are requested to kindly arrange to furnish the copies of the ACRs/APARs, for the period from 201213 to 2016-17 and any other ACRs/APARs lying in their office, in respect of the executives, whose names are included in the list, directly to this office immediately.
5. There may be cases of some CAO (Regular) who are under orders of transfer, but not yet reported to new circle of posting. In such cases, ACRs/APARs ibid in respect of those officers may be sent to this office by the Circle, where the officers are presently working.

6. All Circles are also requested to furnish details with reference to those executives whose names are appearing in the Provisional Eligibility List regarding regular promotion as CAO as per tabulation sheet given hereunder :-

| SI. <br> No. | Name of the <br> Executive <br> S/Sh/Smt/Ms | Circle | Staff <br> No. | HRMS <br> No. | Cate- <br> gory | Date of <br> Birth | Date <br> since <br> working <br> as Regular | Whether <br> Absorbed <br> in BSNL |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  | DD | MM | YY | DD |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | MM | YY | Y/N |  |
| 1 | 8 | 9 | 10 | 11 | 12 | 13 |  |  |  |  |

7. The points that need your attention are :-
(i) the executive(s) against whose names the word 'OC' or 'SC' or 'ST' have been wrongly indicated or required to be added/corrected, the factual position may be verified from the service records of the official and confirmed.
(ii) It may be checked whether name of the executive who have already been promoted to the higher grade/who have retired/voluntarily retired/expired/whose promotions has been withheld at the circle level/absorbed elsewhere permanently/not in service/not promoted to the higher grade/not absorbed in BSNL or any other reasons are included in this seniority list. In such cases, a separate list may be got prepared and sent to this office.
(iii) Any name to be added or to be deleted or names to be corrected may also be checked up and intimated along with reasons.
(iv) Particulars in the columns Viz., date of birth and date of promotion may please be checked, as per records and if any, correction is required, the same may be intimated to this office.
(v) There may be cases of some executives whose circle of posting shown in the list may not be correct. In such cases, in respect of those executives who are working in your Circle, but their present circles of posting has been shown otherwise, particulars shown in the seniority list may be verified and correction, if any, may be intimated to this office, along with supporting documents.
(vi) All concerned circles are requested to ensure that the substantive status of the Executives showing in the list are appearing as CAO (REGULAR) in the ERP to enable Vigilance Branch to furnish Vigilance clearance without loss of time.
8. Any other kind of discrepancy found in the list may be intimated to this office immediately in the following e-mail address/FAX No. along with supporting details, on or before 03.08 .2018 so as to enable this office to finalise the CPC process within the time schedule.

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\frac{\text { dgmseaco@gmail.com and dm sea 4@bsnl.co.in }}{\text { Fax No.011-23352838// } 23766002}
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This issues with the approval of Competent Authority and may be treated as MOST URGENT.

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