

Bharat Sanchar Nigam Limited  
EF Section

To

All CGMs of BSNL.

No. 7-2/2014-W(T)  
2015

Dated 19-10-2015

**Sub:- The financial powers to the officers of Civil/Electrical Wing of BSNL for utilizing of contingencies funds in external/contributory works-regarding.**

The approval of BSNL Board is hereby conveyed for delegation of financial powers to "the officers of Civil/Electrical Wing of BSNL for utilizing of contingencies funds in external/contributory works." The proposal was discussed and approved by the MC of BSNL vide 164<sup>th</sup> meeting held on 28<sup>th</sup> day of August 2015 and by the Board of Directors of BSNL vide item No. 164.21 of the meeting held on 07.09.2015 respectively.

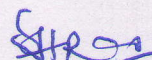
Accordingly, Delegation of Financial powers of Civil/Electrical Wing of BSNL for utilizing "Project Contingencies" in External Works as per para 4.15 (3) of CPWD Works Manual, 2014." is accorded as given below:

Sl. no	Details of powers	Designation of the officer	Financial Powers delegated
1.	Utilization of Project Contingencies	EE (C) with prior approval of CE (C)	Full powers to utilize contingencies for the works where sanctioned cost is within EE(C) power to accord TS.
			Up to a maximum of Rs.5 lakh to utilize contingencies for the works where sanctioned cost is within power of SE (C) and CE (C) to accord TS.
		SE (C) / Jt. CE (C) / Addl. CE (C) with prior approval of CE (C)	Full powers to utilize contingencies for the works where sanctioned cost is within SE (C) / Jt. CE (C) / Addl. CE (C) power to accord TS.
			Up to a maximum of Rs.15 lakh to utilize contingencies for the works falling within the competency of CE (C).
		CE (C)	Full power to utilize Project contingencies subject to availability of Project Contingencies Fund & requirement of Project.

**Note:**

- Contingencies shall be utilized as per the provisions of CPWD Works Manual and other related CPWD Orders / circulars as applicable from time to time.
- The contingencies can be utilized for construction of site office, engagement of watch & ward staff and job works like Surveying, material testing, estimating, structural design, drawings, models and other field requirements etc.
- The matter relating to travelling expenses in connection with execution of project as per CPWD letter No. 35/5/2013-S&D/ 1029 dated 30.12.2013 wherein Chief Engineers were given the mandate for booking the travelling expenses directly related to the Project works to Project contingencies, subject to conditions as stipulated may also be utilized.
- CE (C) is also authorized to hire vehicles under travelling expenditure chargeable to the project work subject to availability of contingency fund.
- In addition to above, contingencies can also be utilized in cost of computer stationery, general stationery, cost of essential furniture and T&P used for the project.
- The powers to utilize contingencies are project specific and limited only up to project duration subject to availability of project contingencies and as per project requirements.

**The exercise of these financial powers will , however, be subject to the strict observance of rules, orders, existing CPWD instructions and guidelines of GFR, CVC instructions issued from time to time.**



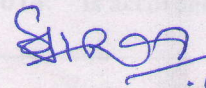
Dy. General Manager (EF)  
BSNL CO, New Delhi  
T ele. No.011-23739293



Copy for information to:

Dated 15.10.2013

1. CMD, BSNL, New Delhi.
2. All Directors of BSNL Board, New Delhi.
3. CVO, BSNL CO, New Delhi.
4. All Executive Directors of BSNL.
5. GM(Trg.), CO, BSNL, New Delhi.
6. CS & GM(L), CO, BSNL, New Delhi.
7. DGM(IA), CO, BSNL, New Delhi.
8. Director General Audit, P&T, Sham Nath Marg, New Delhi.
9. Dy. Manager, OL section, CO, BSNL, New Delhi for Hindi version.
10. EF Section, CO, BSNL, New Delhi.
11. Spare.



Dy. General Manager (EF)  
BSNL CO, New Delhi  
T ele. No.011-23739293

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Sl. no.	Details of powers	Designation of the officer	Financial Powers delegated
1.	Utilization of Project Contingencies	ES (C) with prior approval of CE (C)	Full powers to utilize works where sanctioned power to accord TS. Up to a maximum of Rs.5 lakh to utilize contingencies for the works where cost is within power of SE (A) and CE (C) to accord TS.
		SE (C) / Jr. CE (C) / Addl. CE (C) with prior approval of CE (C)	Full powers to utilize contingencies for the works where sanctioned cost is within SE (C) / Jr. CE (C) / Addl. CE (C) power to accord TS. Up to a maximum of Rs.15 lakh to utilize contingencies for the works falling within the competency of ES (C).
		CE (C)	Full power to utilize Project contingencies subject to availability of Project Contingencies Fund & requirement of Project.

**Note:**

1. Contingencies shall be utilized as per the provisions of CPWD Works Manual and other related CPWD Orders / Circulars as applicable from time to time.
  2. The contingencies can be utilized for construction of site office, engagement of watch & ward staff, site job works like Surveying, material testing, estimating, structural design, drawings, models and other field requirements etc.
  3. The matter relating to travelling expenses in connection with execution of project as per CPWD letter No. 35/5/2013-S&D/ 1029 dated 30.12.2013 wherein Chief Engineers were given the authority for booking the travelling expenses directly related to the Project works to Project contingencies subject to conditions as stipulated may also be utilized.
  4. CE (C) is also authorized to hire vehicles under travelling expenditure chargeable to the project and subject to availability of contingency fund.
  5. In addition to above, contingencies can also be utilized to cost of computer stationery, general stationery, cost of essential furniture and T&F used for the project.
  6. The powers to utilize contingencies are project specific and limited only up to project duration subject to availability of project contingencies and as per project requirements.
- The exercise of these financial powers will, however, be subject to the strict observance of rules, orders, existing CPWD instructions and guidelines of GFR, CVC instructions (issued from time to time).



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BSNL CO, New Delhi  
Tele. No.011-23739293