



## **Bharat Sanchar Nigam Ltd.**

(A Government of India Enterprise)

**CORPORATE OFFICE, SEA SECTION**

7<sup>th</sup> Floor, Bharat Sanchar Bhawan,  
Janpath, New Delhi - 110 001

No.3-41/2011-SEA/BSNL

dated 24-02-2014.

To

1. The CGM/IFA. O/o CGM Telecom BSNL A&N/Andhra Pradesh/Assam /Bihar/ Chattisgarh/Gujarat/Karnataka/Kerala/Madhya Pradesh/Maharashtra/Haryana/ Himachal/Punjab/Orissa/Rajasthan/Tamiladu/UPEast/UPWest/WestBengal/ Uttaranchal/J & K/Jharkhand/ NE-I/NE-II Telecom Circle, BSNL.
2. The CGM/IFA, Chennai Telephones /Calcutta Telephones BSNL, BSNL.
3. The CGM/IFA, Northern /Eastern/Southern/Western Telecom Maintenance/Project Circle BSNL.
4. The CGM/IFA IT Project Circle, Pune/Inspection Circle, JB/TF Guwahati/NATFM Hyderabad/ BRBRAITTJabalpur/TS Kolkata/QA Bangalore/ALTTTC Ghaziabad/Data Network, New Delhi/Telecom Factory, Jabalpur/ Kolkata/Mumbai/ NCNGN New Delhi.

**Subject: Compiling of ACR/APAR grading of Junior Accounts Officers/AAOs - reg.**

In order to streamline and reduce the delay in the present system of compiling the data regarding ACR/APAR grading of executives at the time of holding CPC/DPC, which is time consuming and leading to avoidable delay, a decision has been taken by the competent authority to get the required data compiled in the circles well in advance so that the administration will be in a better position to hold CPC/DPC even at a short span of time.

In compliance to the above decision, it is requested that necessary action for compiling of ACR/APAR grading for a period of five years (i.e from 2008-09 to 2012-13), obtaining disclosure certificate, completing appeal formalities, etc., if any, required in connection with holding of the CPC/DPC of all eligible Junior Accounts Officers/AAOs presently working in the units under circle jurisdiction may be completed at Circle Level in MS Excel (.xls/ .xlsx format) and forwarded to the undersigned at the earliest but not later than 30<sup>th</sup> April, 2014, through e-mail at [adg\\_sea@mail.bsnl.co.in](mailto:adg_sea@mail.bsnl.co.in). Also, you are requested to obtain the vigilance status of all these Junior Accounts Officers/ AAOs and forward the same to the undersigned at an early date.

While forwarding the data, it may kindly be ensured that the same is authenticated by an officer not below the rank of concerned DGM/CAO.

This issues with the approval of competent authority.

(V.K.BAZAZ)

Assistant General Manager (SEA)